



Carrie Edwards-Clemons  
President

Office of the Convention Committee

# International Association of Black Professional Fire Fighters

17703 Grovewood Ave, Cleveland, OH. 44119  
Phone: 1-216-925-0417  
Email: [contact@iabpf.org](mailto:contact@iabpf.org)



Kenneth Adams  
Executive Director

## International Convention and Training Conference

**Hilton Hartford Hotel**

**315 Trumbell St., Hartford, CN 06103, Phone: 860-728-5151**

**July 24-29, 2022**

### Exhibitor Application and Agreement

**INSTRUCTIONS:** Application must be signed, completed and accompanied with correct amount. Make cashiers check or money order payable to IABPFF and mail to **IABPFF TREASURER, P. O. BOX 91104, WASHINGTON, DC 20090**

- 1. Exhibitor information will be listed in printed program exactly as is.  
Please type or print legibly.**

Vendor/Exhibitor Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: ( ) \_\_\_\_\_ Evening Phone ( ) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Please detail goods or services sold: \_\_\_\_\_

\_\_\_\_\_

- 1. Enclose brochure, photograph(s) of merchandise to be sold.**

Name(s) of representative(s) staffing booth: \_\_\_\_\_

\_\_\_\_\_

Contact name, if different from above: \_\_\_\_\_

IABPFF agrees to provide the specified exhibit space to the exhibitor for the term designated below. Exhibitor agrees to pay the specified fee for the space.

**3. EXHIBIT SPECIFICATIONS:**

**The IABPFF will provide one (1) 6 foot skirted table and two chairs**

**Space is assigned on a first come first served basis. We reserve the right to limit the products or service categories. Food and beverages may not be sold.**

Electrical outlet accessories are available for an additional cost as listed on the price list.

**4. EXHIBITOR FEES: (Full payment is due with application)**

[ ] Rate ..... \$ 300.00

[ ] Number of spaces required ..... \_\_\_\_\_

Exhibitor Fee: ..... \_\_\_\_\_

*Vendor will be responsible for contacting the hotel for electrical service.*

**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**5. CANCELLATION FEE SCHEDULE: All request must be in writing**

**Within 30 calendar days of conference date – 50% Refund**

**Within 15 calendar days of conference date – NO REFUND**

**6. CONFIRMATION:**

**Confirmation will be sent upon approval by IABPFF of this signed Agreement and full payment**

**7. EXHIBITOR REGISTRATION:**

**The IABPFF will provide up to two exhibitor badges per table. Please check in at the registration area for your packet**

**8. GENERAL RULES AND REGULATIONS:**

**Exhibitor acknowledges that this Agreement shall be binding between the Exhibitor and the IABPFF and that the IABPFF has no obligation to provide exhibitor space to any party**

**The IABPFF will make reasonable effort to separate exhibitors of like products, but no assurances can be given as to such separation.**

**For more information contact Jeff Harris at [iabpfads@yahoo.com](mailto:iabpfads@yahoo.com)**

**LIABILITY, SECURITY AND INSURANCE:** The IABPFF will not provide security in the exhibit hall area, however Exhibitor acknowledges that they assume the entire responsibility and liability for losses, damage and claims arising out of injury or damages to displays, and other property brought onto the hotel premises, and shall indemnify, defend and hold harmless the IABPFF, their owners, officers and employees from any and all such losses, damage and claims.

It is at your discretion to breakdown and reassemble your exhibit every day. It is recommended that Exhibitor obtain insurance coverage, at its own expense, covering its liability for property loss or damage.

**USE OF IABPFF NAME AND LOGO IS PROHIBITED:**

Exhibitor may sign a temporary licensing agreement for the usage of IABPFF name and logo for the week during the convention and one week afterwards for a 20% royalty. Exhibitor acknowledges that the rental of space at the convention does not authorize exhibitor to use the trademarks or associations of the IABPFF in any products, services, advertisements, newspapers or publications or to state that the IABPFF in any way endorses the services or products of its Exhibitor.

**THE IABPFF SHALL HAVE FULL POWER TO AUGMENT, INTERPRET, AMEND AND ENFORCE THESE RULES AND REGULATIONS.**

**WE AGREE TO ABIDE BY ALL RULES AND REGULATIONS GOVERNING THE EXPOSITION AS PRINTED BELOW AND WHICH IS A PART OF THIS AGREEMENT. ACCEPTANCE OF THE APPLICATION BY THE INTERNATIONAL ASSOCIATION OF BLACK PROFESSIONAL FIRE FIGHTERS CONSTITUTES A CONTRACT.**

**IF THE EXHIBITOR FAILS TO PAY THE SPECIFIED FEE OR VIOLATES THIS AGREEMENT IN ANY WAY, IABPFF HAS THE RIGHT TO TERMINATE THIS CONTRACT. IN THE EVENT OF A DEFAULT, THE EXHIBITOR WILL FORFEIT ALL FEES PAID FOR THE EXHIBIT SPACE. NO REFUNDS WILL BE MADE FOR CANCELLATION AFTER **JULY 9, 2022.****

I have read and agree to the terms of this agreement.

Exhibitor representative signature: \_\_\_\_\_

Print or type name: \_\_\_\_\_

Title \_\_\_\_\_ Date: \_\_\_\_\_

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OFFICIAL USE ONLY: IABPFF Representatives Authorization

Officials Name (Print): \_\_\_\_\_

Officials Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Method of Payment/Number: \_\_\_\_\_